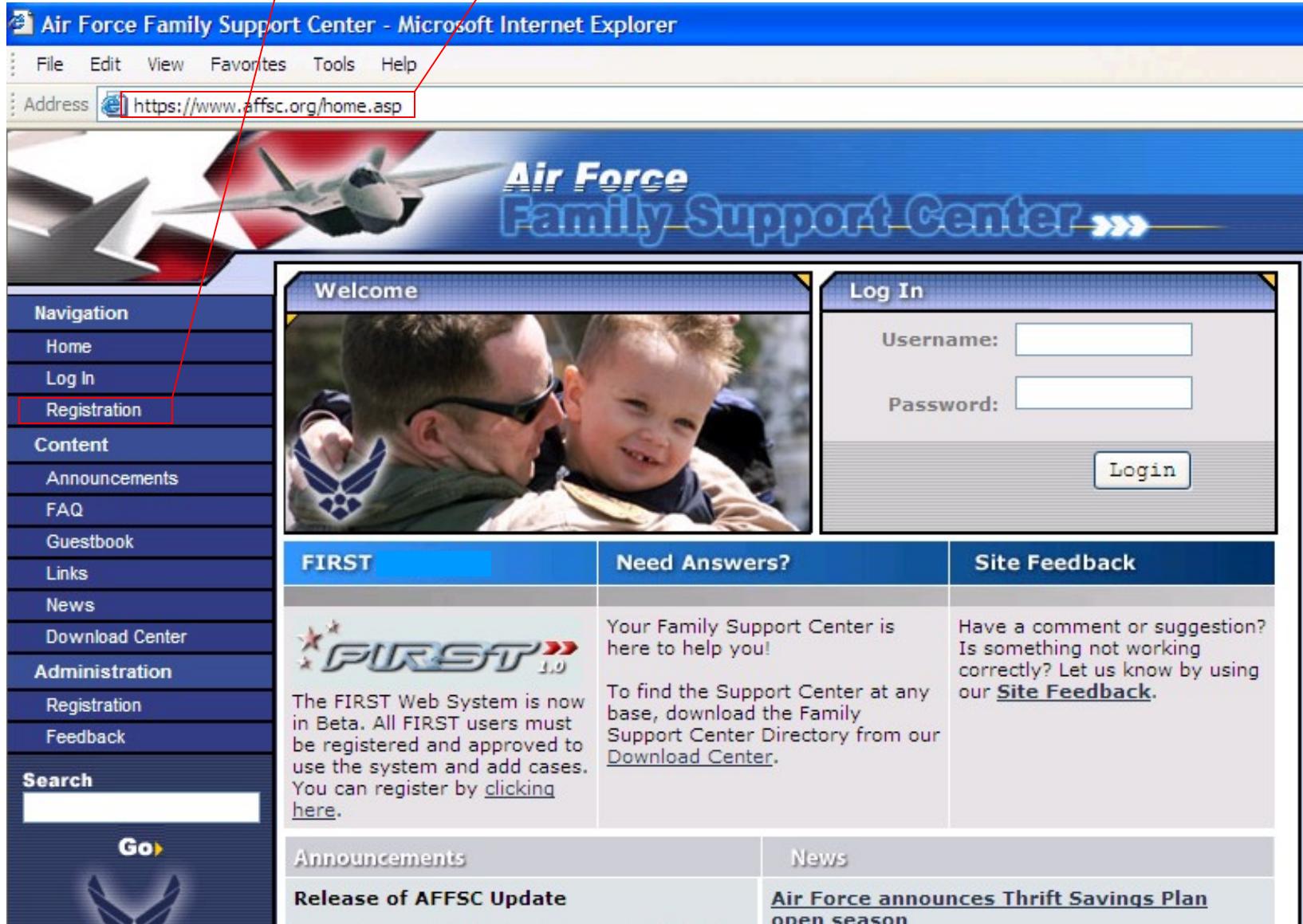


1. Browse to
“<https://www.affsc.org/home.asp>”
2. Click on
Registration

Click here to access FIRST 1.0 Site
in order to register.
**Please view the next two slides
for registration instructions.**

A screenshot of the Air Force Family Support Center website in Microsoft Internet Explorer. The address bar shows the URL <https://www.affsc.org/home.asp>. The page features a banner with a fighter jet and the text "Air Force Family Support Center". On the left, a navigation menu includes "Registration" which is highlighted with a red box and a red arrow pointing to it from the top left. The main content area has three sections: "Welcome" (with a photo of a man holding a child), "Log In" (with input fields for Username and Password and a "Login" button), and "FIRST" (with a logo and text about the system being in Beta and how to register). Below these are sections for "Need Answers?", "Site Feedback", "Announcements", and "News". A speaker icon is in the bottom right corner, and a "NEXT" button is at the bottom right.

Air Force Family Support Center - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://www.affsc.org/home.asp>

Welcome

Log In

FIRST

Need Answers?

Site Feedback

Announcements

News

Release of AFFSC Update

Air Force announces Thrift Savings Plan open season

Click here to access FIRST 1.0 Site in order to register.

Please view the next two slides for registration instructions.

Navigation

- Home
- Log In
- Registration**

Content

- Announcements
- FAQ
- Guestbook
- Links
- News
- Download Center
- Administration**
- Registration
- Feedback

Search

Go >

Announcements

News

Release of AFFSC Update

Air Force announces Thrift Savings Plan open season

Click here to access FIRST 1.0 Site in order to register.

Please view the next two slides for registration instructions.

NEXT

indicated
account
registratio
n
information.

Air Force Family Support Center

Register

AFFSC Registration

User Information

User Name*

Password*

Your password must adhere to the following:
- At least 8 characters in length
- Contain upper and lowercase characters
- Contain numeric and non-numeric characters
- Contain at least one special character
- Cannot be the same as your username

Confirm Password*

First Name*

Last Name*

COM Phone*

DSN Phone

Email*

Access Level* Registered
 HQ Staff
 MATCOM Manager
 Center Director
 Superintendent
 FIRST Administrator
 Community Readiness Consultant
 Office Support
 Community Readiness Technician
 FSC Readiness NCO
 Volunteer

3. Self explanatory

4. You must input/have a ".mil" e-mail address, i.e., *joe.smoe@randolph.af.mil* at the employing FSC/base.

1. Enter a **USER Name**, i.e., john.smith
Indicates required field (*)

2. Enter a **password** based on criteria listed in shaded box under password field.

CAUTION: Do not provide anyone else your login ID or password. By doing so you are solely liable for any activity they perform under your login.

5. Select, as applicable, *Center Director, Community Readiness Consultant, FSC Readiness NCO, etc.* as your access level

6. Select **your Base** from pulldown box.

7. Click **Complete Registration** to submit request.

Select a Base

CommunityID*

Complete Registration

PREV  NEXT 

4. Upon approval of registration request, you will receive an e-mail message (usually within 24hrs) like the below example indicating that your user account has been approved, giving you the necessary rights and privileges to access FIRST 1.0.

From: AFFSC Site Administrator [mailto:supportreed@defenseweb.com]

Sent: Wednesday, February 04, 2004 12:50 PM

To: ***** Civ AFPC/DPPTF

Subject: AFFSC Site: User account approving result

Congratulations!

On 2/4/2004 you requested a user account with the <http://www.affsc.org/> Web site (AFFSC Site) with the following information:

Username: *****

Password: *****

Access Level: Center Director, Community Readiness Consultant

Your request has been approved and you have been granted all of the rights and privileges associated with your access level.

If you have any questions regarding this email, please send a message to site administration at reed@defenseweb.com. We will reply as soon as possible.

Cordially,

AFFSC Site Administration

END OF CBT

